

# Biola Youth Academics Parent Consent to Policy

*Minimum of one parent signature required. One form per family.*

## 1. At-home Study

As the parent, I will remain the primary educator of my student and I am responsible for maintaining the necessary follow-through on any assignments, which may include scoring and editing student course work, and for supervising excellent at-home study. For Star Academics and Torrey Academy, I should expect to spend a minimum of three to five hours a week overseeing my student's education at home for every one hour my student spends in class.

## 2. Records

Except for Biola Youth Academics (BYA) Private School Satellite Program (PSP), Biola Youth Academics offers a supplementary education program for students that does not function as a school and, as such, does not keep any student records including transcripts, student grade reports, attendance records, etc.

## 3. Communication

I am responsible for initiating any communication with the instructor or tutor regarding my student's homework obligations and class participation. It is Biola Youth Academics' policy to communicate directly and immediately. All individuals will be directed to go to the person to clear the misunderstanding, resolve the issue, and reconcile. If individuals are not able to resolve the situation one on one, then it is acceptable to contact, in writing, that employee's immediate supervisor.

## 4. Curriculum

I am responsible for purchasing required curriculum in a timely manner. I understand my student may be hindered academically by not having the required texts on time.

## 5. Classroom Conduct and Notification

I am responsible for my student's conduct and character in class including promptness, respectful behavior, and appropriate apparel. I accept responsibility to follow through on discipline issues brought to my attention by the instructor, tutor or other staff members. As a means of communication with parents, a notification system is used in Star Academics and Torrey Academy for inappropriate conduct such as tardiness, missing assignments, disrespectful behavior to staff, parents, or fellow students, and other disruptive behavior.

## 6. Parent Participant

For Star Academics and Torrey Academy on-location classes, I am responsible to attend class as a parent participant on a rotating basis as established by the Biola Youth Academics staff. My responsibilities may include helping with set-up and assisting the instructor or tutor in the classroom. I will be scheduled to serve one time per class per semester for each student enrolled. The ability to sit in on extra classes is at the discretion of the instructor or tutor.

## 7. Confidentiality

I have read the BYA Confidentiality and Privacy Policy found on the [Biola Youth Academics website](#). I understand parents may assist with scoring and recordkeeping as requested by BYA administrators or faculty. In addition, I acknowledge that parent volunteers or participants are expected to respect the privacy of all students, and shall maintain the confidential nature of students' scores and other student and parent records. As such, I understand parent volunteers and participants should not disclose students' scores, records, or other concerns to anyone other than the staff or faculty member for whom the parent is assisting.

**8. Student Support Contract**

In the event my student’s cumulative coursework percentage is below 70%, my student may need a student support contract. In some circumstances, I may be required to attend class with my student or oversee my student’s online coursework. I understand if my student is placed on a student support contract, we (parent & BYA staff) will intentionally work towards accommodating student’s learning needs.

**9. Student Behavior Contract**

In the event of serious misconduct, my student may be placed on a student behavior contract. In some circumstances, I may be required to attend class with my student. I understand continued misbehavior may be grounds for dismissal from class.

**10. Financial**

It is my responsibility to understand Biola Youth Academics financial information and policies including fees, tuition, refund policies, and due dates, and to pay all required fees on time. Enrollment in any one Biola Youth Academics program is contingent upon being financially current in all Biola Youth Academics programs, including Star Academics, Torrey Academy, Athletics, Elementary Academics, BYA PSP, and Services. I understand my student will not receive course materials or be allowed to attend class until all fees are paid in full.

**11. Waitlist**

I understand when a class is filled students who add the class will automatically be placed on a waitlist. As seats become available, students will be offered the seat in the order in which they were placed on the waitlist.

**12. Hold Harmless**

I understand my involvement in Biola Youth Academics provides opportunities for me to participate in the program. I understand I am not an employee of Biola University; as such I will not receive any compensation, benefits, or worker’s compensation insurance for my services. I understand there is a risk of injury, damage, and loss to me and I agree to assume all risks and responsibilities surrounding my participation. In consideration of the opportunity to participate, I hereby release and forever discharge and hold harmless Biola University, its trustees, officers and employees, from any and all claims, demands, costs, liabilities and actions, including attorney’s fees and court costs, arising out of my participation in this program.

**13. Admittance**

The administration of Biola Youth Academics has the sole discretion to determine who will be admitted to the program and who will be allowed continued participation in the program.

**I have read and understand the foregoing provisions and agree to abide by the terms thereof.**

**Father / Legal Guardian**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Mother / Legal Guardian**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_